

HOMETOWN FAMILY PROPERTIES

2921 Maryville Rd
Maryville, IL 62062
(618) 205-8595 ~ (618) 205-3990

NOTICE TO VACATE

Please take notice of our intentions to vacate our residence located at:

(property address)

on _____
(date)

The reason we are moving is:

We understand that our deposit will be refunded as agreed, less past due unpaid charges, if any, after we have moved out completely and returned possession of the premises to the management, as long as we leave the residence in clean and undamaged condition.

We understand that our Lease/Rental Agreement states that we have agreed to a 30-day written notice to vacate. We understand that we are responsible for paying rent through the end of the term agreed to in the Lease/Rental Agreement.

Please send deposits to our new address at:

(forwarding address)

Resident:

(signature)

(phone number)

Resident:

(signature)

(phone number)